**Wallcovering Installers Association**

April 26, 2022 | Board of Directors Meeting

Minutes

**Call to Order:**

The video meeting was called to order by Michael DiGilio, C.P., President, at 8:05 PM ET. Roll call was taken.

**Present:**

Michael DiGilio, C.P., President

Gary Lucas, C.P., Secretary

Shelly Wilkins, C.P., Treasurer

Vincent LaRusso, C.P., Immediate Past President

Michael King, South Region Director

Richard Manougian, Northeast Region Director

Dennis George, C.P., West Region Director

David Dubose, Central Region Director

Joanne Berwager, Associate Co-Chair

Jeanette Gilbreath, South Region Alternate Director

**Absent:**

Steven Kaye, C.P., Vice President

Bob Banker, Mid-Atlantic Region Director

Greg Laux, Associate Co-Chair

**Staff:**

Nancy Terry, Director

**Approval of the Agenda:**

Mr. DiGilio, C.P., called for a motion to approve the agenda.

* **ACTION**: A motion was made to approve the agenda. The motion was seconded and passed unanimously.

**Secretary’s Report:**

Mr. DiGilio, C.P., called for a motion to approve the January 11, 2022 minutes and the special budget meeting on February 7, 2022.

* **ACTION**: A motion was made to approve the minutes from the Board of Directors meetings from January 11, 2022. The motion was seconded and passed.
* **ACTION**: A motion was made to approve the minutes from the Board of Directors special budget meeting from February 7, 2022. The motion was seconded and passed.

Discussion was had on the timing of the in-person board meeting coming in September. It was decided that the meeting will be held in the evening and dinner will be served. Staff will find a suitable location.

* **ACTION**: A motion was made to hold the in-person board meeting on Tuesday, September 13, 2022 starting at 6 PM CT. The motion was seconded and passed.

**President’s Report:**

Mr. DiGilio reported that a member has suggested that we grant free or discounted university courses to members. The board discussed that option and felt that at this time, they did not wish to pursue discounting them any further than they already were. This can be revisited in the future after all courses have been designed and the costs recovered.

**Treasurer’s Report:**

Ms. Wilkins provided financials. The draft budget that was submitted in the last meeting was resubmitted. This is a deficit budget. The opportunity for obtaining a grant to underwrite the Commercial Installation Specialist courses was discussed.

* **ACTION**: A motion was made to approve the expenditure of $1200 for grant writing services. The motion was seconded and passed unanimously.
* **ACTION**: A motion was made to approve the financial reports and the deficit budget as presented. The motion was seconded and passed unanimously.

**Convention Committee Report:**

Report as submitted. Details continue to roll out. Promotion will begin soon.

**Member Services Committee Report:**

Report as submitted.

**Communications Committee Report:**

Report as submitted.

**WIAF Committee Report:**

A report was not submitted however a balance report has been included with the financials.

**Nominations/Elections Report:**

It was noted that not many have shown an interest in serving as a Region Director. We will continue to look for volunteers. In the west, Mr. George wants to step down. In the south, Mr. King wants to step down. A member has submitted for that position. In the Mid-Atlantic, Mr. Banker wants to step down, but a member has shown interest in the Alternate position.

**Craftsmanship Awards Committee:**

Report not submitted. As there will be a luncheon, the committee will need to plan a program.

**Membership Awards Committee Report:**

Report as submitted.

**Associate Member Committee Report:**

Report as submitted. It was noted that York was sold to another company and that Ms. Berwager would be changing rolls. She would not be able to continue on the board.

**Education Committee Report:**

Report as submitted.

**Website Report:**

Report as submitted. The roll out of the Spanish version of Residential Installation Specialist series is anticipated for the first week of July. Video subtitling was to be completed in May.

**Marketing Committee Report:**

Report as submitted.

**Region Reports:**

**South:** Report as submitted. There was to be a gathering in the Houston area soon.

**Mid-Atlantic:** Report not submitted.

**Central:** Report as submitted. Covid was still disrupting the supply lines.

**Northeast:** Report as submitted. Rich Mead has shown an interest in the RD position and is the new CT chapter president.

**West**: Report as submitted. A West region member requested a disbursement of the WIA Fund due to a broken hand.

* **ACTION**: A motion was made to issue a check for $500 to the West region member who requested WIA Fund assistance. The motion was seconded and passed unanimously.

Being no further business . . .

* **ACTION**: A motion was made and seconded at 9:25 PM ET to adjourn the Board of Directors meeting. The motion passed unanimously.