**Wallcovering Installers Association**

September 13, 2022, | Board of Directors Meeting

Minutes

**Call to Order:**

The meeting was called to order in New Orleans, LA by Michael DiGilio, C.P., President, at 7:16 PM CT. Roll call was taken.

**Present:**

Michael DiGilio, C.P., President

Shelly Wilkins, C.P., Treasurer

Vincent LaRusso, C.P., Immediate Past President

Michael King, South Region Director

David Dubose, Central Region Director

Joanne Berwager, Associate Co-Chair

Jeanette Gilbreath, South Region Alternate Director

Bob Banker, Mid-Atlantic Region Director

Greg Laux, Associate Co-Chair

**Absent:**

Steven Kaye, C.P., Vice President

Gary Lucas, C.P., Secretary

Dennis George, C.P., West Region Director

Richard Manougian, Northeast Region Director

**Guests:**

Susan Macuna, 2022 Convention Chairperson

Phil Reinhard, Member

**Staff:**

Nancy Terry, Director

Keller Millar, Event Manager

**Approval of the Agenda:**

Mr. DiGilio, C.P., called for a motion to approve the agenda.

* **ACTION**: A motion was made to approve the agenda. The motion was seconded and passed unanimously.

**Secretary’s Report:**

Mr. DiGilio, C.P., called for a motion to approve the April 26, 2022, minutes.

* **ACTION**: A motion was made to approve the minutes from the Board of Directors meetings from April 26, 2022. The motion was seconded and passed.

**Convention Committee Report:**

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Ms. Millar presented options for locations of the 2023 convention. Member Donna McCoy has volunteered as the chairperson if it will be held in Colorado Springs.

* **ACTION**: A motion was made to hold the i2023 convention in Colorado Springs with staff securing the best site. The motion was seconded and passed.

Ms. Macuna reported on the 2022 convention. She urged the board to seek out new members and first-time attendees to engage them. Ms. Gilbreath reported on the details of the Craftsmanship Luncheon.

**Treasurer’s Report:**

Ms. Wilkins provided financials. Discussion was had on the grant writing. Due to the association being a C6 organization, grants were limited. Ms. Terry provided information on the option of splitting online education into a 501 C 3. The board reviewed the effect of expenses and income on the C6.

* **ACTION**: A motion was made to move forward with the splitting of the RIS and university programs into a new C3. The motion was seconded and passed unanimously.
* **ACTION**: A motion was made to approve $3000 as the budget for the C3 development. The motion was seconded and passed unanimously.
* **ACTION**: A motion was made to approve a full day of hands-on classes at the convention for new installers. The motion was seconded and passed unanimously.

Additional discussion was had on the development of the commercial courses.

**Member Services Committee Report:**

Report as submitted.

**Communications Committee Report:**

Report as submitted.

**WIAF Committee Report:**

A report was not submitted however a balance report has been included with the financials.

**Nominations/Elections Report:**

Report as submitted.

**Craftsmanship Awards Committee:**

Report not submitted however an oral report was given during the convention report.

**Membership Awards Committee Report:**

Report as submitted.

**Associate Member Committee Report:**

Report as submitted. It was noted that Ms. Bokstrom had worked on support from the associates for the convention with good success.

**Education Committee Report:**

Report as submitted.

**Website Report:**

Report as submitted.

**Marketing Committee Report:**

Report as submitted.

**Region Reports:**

**South:** Report as submitted.

**Mid-Atlantic:** Report not submitted, however Mr. Banker reported that installers were as busy as ever.

**Central:** Report as submitted. Mr. Dubose presented Ronald Zivin and Nancy Proctor as candidates for Lifetime membership.

* **ACTION**: A motion was made and seconded to bestow Lifetime membership on Nancy Proctor and Ron Zivin. The motion passed unanimously.

**Northeast:** Report as submitted.

**West**: Report as submitted.

**New Business:**

Board Incentives:

Discussion was had on reinstitution of incentives to the board.

* **ACTION**: A motion was made and seconded to review the topic of Board incentives annually at the in-person meeting with consideration being given to paying annual convention or dues for 11 Board Members in the positions of Executive Committee (5), Region Directors (5) Associate chair (1). The motion passed unanimously.

Being no further business . . .

* **ACTION**: A motion was made and seconded at 9:15 PM CT to adjourn the Board of Directors meeting. The motion passed unanimously.